



**Minutes of the Term 2 P&C General Meeting, held on
Thursday 30 May 2019 in the Lindfield Public School Staff Room**

Present: Bill Steenson, Hana Krskova, Angus Boyd, Tina Cabela, Michelle Ellis, Merrin Hodge, Jessica Gregg, Angela Mustaca, Megan Lockery, Jane Downey, Ros Richardson, Jess Gregg, Maia Schulz-Tsang, Jen Jarick; Jotendra Pratah, Katharine Chia, Lui Tan, Kue Yap, Ruchira Bardia, Priyanka Isukupatla, Madhumita Nanda, Hemna Goyal, Gillian Hansen, Peter Hayllar, Emily Morrow,

Apologies: Lucy Basten, Rob Warren, Michele McCarthy, Barry Sharkey, Alex Curtis, Mary Alonti, Kylie Barter, Alan Leung, Natalie Brandon, Mark Ruff, Seiko Ruff. Sarah Rosewell, Claudette Mann

Meeting Chaired by: Hana Krskova

Minutes taken by: Tina Cabela

Meeting Opened at 9.15AM, with the Treasurer, Hana Krskova, in the Chair.

1. Welcome and Apologies:

Hana welcomed those present. Apologies for non-attendance were made as detailed in the above list.

Moved by Angus Boyd; seconded by Jill Hansen – “That the apologies be accepted.”

CARRIED

2. Presentation: “Helping Kids with Reading” – Emily Morrow (K-2) & “Reading to Learn” – Peter Nayllar (3-6)

K-2 “Helping Kids with Reading” – Emily Morrow

Setting them up for success:

- Before you read – discuss the title; talk about the cover; predicting – picture walk.
- Encourage them to use their reading strategies; sound out; look at pictures; stretch out the word; re-reading the sentence for fluency; use finger to track.
- “Pause, Prompt, Praise” strategy – aims for more confidence in reading.
- Pause to allow for self-correction – don’t jump in too fast.
- Prompt if they can’t work it out; prompt them with a strategy – sound it out slowly; look at the picture; don’t spend too much time prompting otherwise they may lose the meaning.

- Praising – praise your child for their reading efforts and successes; explain what they are doing well so they will try the same reading strategy next time; don't praise too often otherwise you may lose the meaning of the book.
- Re-read areas if it does not make sense.
- Encourage fluency and expression; pick a book at the right level; home readers are sent home at lower levels so they can focus on their fluency and expression.
- Sight words need to be rote learnt; do not sound them out.
- Chat after you have finished (e.g. what was your favourite part?)
- Read each and every night.
- Establish a routine 10-15 minutes each night.

3-6 "Reading to Learn" – Peter Hayllar

- Now having the basics of how to read, we are moving towards gaining an understanding of other skills:
 - Skills such as decoding, increasing fluency and increasing vocabulary.
 - Finding out information about different topics.
 - Opportunity to read for pleasure.
- The Big 6:
 - Oral language (speaking);
 - Phonemic awareness (sounds-rhythm and rhyme);
 - Phonics (letter-sound knowledge);
 - Vocabulary;
 - Fluency (accuracy, rate and intonation); and
 - Comprehension.
- Comprehension is the ultimate goal with the two most important contributors being – vocabulary and word (background) knowledge.

Handouts available to parents.

Please see attached Powerpoint for the full presentation.

3. The Principal Report

The Principal, Megan Lockery, gave the Principals Report.

- Student, staff and community achievements were outlined.
- Staff changes were announced. Our new Deputy Principal is Peter Hayllar. Anna McLaine has returned. We now have 826 students in 32 classes.
- No teachers in attendance on Friday, 20 December 2019.
- A building, grounds and maintenance update was given.

(A copy of the Principal's Report is attached to these Minutes)

4. P&C Update

Hana welcomed any assistance from the School community in P&C activities. Discussed P&C interaction with the School; ways of increasing parent participation in P&C activities; and how to get new parents involved. For example, possibility of hosting morning teas for new families and families from non-English speaking backgrounds was raised.

Open discussions were had around capital projects. Status of "Palm project" and the

importance of communication in helping the Social Committee with their fundraising efforts. Ange, Merrin and Social to assist with communication and ideas around how we can move forward.

Financial Report to for the first quarter 31 March 2019 was presented. Please see attached financial report.

Need for Canteen volunteers is still an ongoing issue. Communication via the school and posters to be prepared.

5. Previous Minutes:

The Minutes of the March 2019 (Term 1) General Meeting and Special Meeting May 2019 were circulated.

Moved by Bill Steenson; seconded by Hana Krskova – “That the Minutes be confirmed”

CARRIED

Action item going forward

- Employee debit cards to be organised.
- Rugby jerseys to be purchased once the PSSA singlets are received.
- Sarah Rosewell-Easdown and Lucy to take initiative on communication to the School. Acknowledge – ROAR for adults.
- Communication around outdoor learning space/Palm area; need to keep parents informed about what is happening; Angela Mustaca to assist with this.
- Child Protection Policy.

Meeting closed at 10:15pm