



**Minutes of the Term 2 P&C Special Meeting, held on
Thursday 2 May 2019 in the Lindfield Public School Staff Room**

- Present:** Bill Steenson, Hana Krskova, Angus Boyd, Tina Cabela, Mark Ruff; Claudette Mann; Kylie Barter; Megan Lockery, Jane Downey, Sarah Rosewell Easdown, Jen Jarick, Alex Curtis, Peter Hayllar
- Apologies:** Rob Warren, Barry Sharkey, Eric Tse, Merrin Hodge, Seiko Ruff, Sarah Robinson, Angela Mustaca.
- Meeting Chaired by:** Hana Krskova
- Minutes taken by:** Tina Cabela

Meeting Opened at 7.35PM, with the Hana Krskova (Treasurer) in the Chair.

1. Welcome and Apologies:

Hana welcomed those present. Apologies for non-attendance were as detailed in the above list.

Moved by Mark Ruff seconded Alex Curtis– “That the apologies be accepted.”

CARRIED

2. Resolution:

At the last meeting Ms Lockery the principal gave a presentation of the journey so far with future focused furniture. P&C discusses way we could support this initiative going forward and looking at ways we could contribute funds in the shorter term.

Moved by Jen Jarick Seconded Bill Steenson – “That the P&C donate \$80,000 to the School for the purchase of future focused classroom furniture”

CARRIED

3. Other matters

Vacant Executive positions – Discussion had around the vacant Executive positions – how best to address the vacancies. Some suggestions were made - provide more information on role; hours required; commitment required; highlight support given; continue to communicate; posters around the school.

Business manager role – Following on from above, a discussion was had around the change in the role of the P&C Administrator. It was noted that local P&Cs have business managers to support business operations and to help assist the Executive with managing P&C operations.

Moved by Jen Jarick and Seconded by Hana Krskova – “That the Executive were authorised to review the Administrators role and upgrade the hours and rate in line with a Business Manager’s role and responsibilities.

CARRIED

Meeting closed at 8.11pm