



SEAHORSES SWIMMING CLUB

at Lindfield Public School

CLUB RULES

September 2017

**LINDFIELD PUBLIC SCHOOL
SWIM & SPORTS COMMITTEE**

Convenor	Rob Warren
Treasurer	Barry Sharkey
Coaches	Larissa & Oleg Bytchenchov
Swimming Administrator	Michele McCarthy
Enquiries	swimming@lpspandc.org.au
Website	www.lpspandc.org.au/sport-and-swimming
Address	218 Pacific Highway, Lindfield NSW 2070

Details were correct at the time of publishing; details are subject to change.

*Consult the website for further or up to date information or
email swimming@lpspandc.org.au.*

SEAHORSES SWIMMING CLUB

The Sport & Swimming Committee of the Lindfield Public School P&C Association is responsible for activities of the Seahorses Swimming Club. The aim of the Club is to promote the joy of swimming to all and provide a supportive, community environment with a club spirit for the swimming families of Lindfield Public School.

SAFE SPORT FRAMEWORK

Seahorses Swimming Club is a member of Swimming Australia and is bound by their Safe Sport Framework. The Club is committed to providing a safe environment for everyone involved in our sport, takes an inclusive approach to our activities and ensures the safety and wellbeing of children and young people. For enquiries relating to our Safe Sport Framework please email our Member Protection Information Officer at swimming@lpspandc.org.au

INSURANCE

Participants in the Club risk personal injury and/or loss. The Committee does not accept responsibility or liability for such injury or loss. If you do not accept the risk of personal injury and/or loss, you should not participate in Club activities.

The Committee's insurance scheme provides insurance cover for the benefit of all registered swimmers, coaches, volunteers and officials. This covers a range of injuries and other misadventures during our regular swimming sessions, club nights and meetings. Please email the Swimming Administrator should you require further information.

PARENT PARTICIPATION

Parent participation is vital to the success of the Club. The Coaches and Swimming Administrator will either approach parents directly or via email for assistance.

Parent assistance may involve supervising BBQ, time keeping, marshalling, event assistance amongst others. Duties will be explained prior to parent participation.

The support of parent helpers ensures the smooth running of the Club.

SUPERVISION

Parents are asked to ensure younger children and/or siblings are suitably supervised whilst in and around the pool area and are asked not to interfere or impede coaching.

1. NAME OF CLUB

The name of the Club is Seahorses Swimming Club (**Club**).

2. DEFINITIONS AND INTERPRETATION

2.1 Definitions

In these Rules unless the contrary intention appears:

'Area Association' means Metro North East Swimming (MNES), the Regional Sporting Organisation.

'Coach' means any swimming coach appointed by the Committee.

'Committee' means the Lindfield Public School's Sports & Swimming Committee which is the sub-committee of the Lindfield Public School Parents & Citizens Association Incorporated which is responsible for the maintenance and up keep of the School pool, administering the swimming program at the School and operational aspects of Seahorses Swimming Club in accordance with the Objects of the Club.

'Committee Member' means a Member of the Committee, appointed by the School's P&C.

'FINA' means Federation Internationale de Natation, the International Federation for Swimming.

'Individual Member' means a registered, financial Member of the Club who is at least 18 years of age.

'Junior Member' means a registered Member of the Club who is younger than 18 years of age.

'Member' means a Member of the Club for the time being under **clause 5**.

'Objects' means the Objects of the Club in **clause 3**.

'P&C' means Lindfield Public School Parents and Citizens Association Incorporated.

'Referee' means the person or persons appointed by the Committee to referee Club races.

'Register' means a register of Members kept and maintained in accordance with **clause 6**.

'SA' means Swimming Australia Limited, the National Sporting Organisation for Swimming in Australia.

'School' means Lindfield Public School, 218 Pacific Highway, Lindfield, NSW, 2070.

'NSW' means Swimming NSW Limited, the State Sporting Organisation for Swimming in New South Wales.

'Swimming Administrator' means the P&C administrator for swimming at the School appointed from time to time, and includes any person delegated by the appointed Swimming Administrator to perform any function in the absence of the Swimming Administrator.

'Swimming Convenor' means the person appointed by the P&C to convene and chair the Committee, and includes any alternate appointed by the P&C.

'Swimming Year' means the 12 month period ending on 30th June.

3. OBJECTS OF THE CLUB

The Club is established solely for the Objects. The Objects of the Club are established to:

- a) conduct, encourage, promote, advance and administer swimming lessons and training throughout the School and the School community;
- b) act, at all times, on behalf of and in the interest of the Members and swimming in the School community;
- c) affiliate and otherwise liaise with SNSW and/or SA of which the Club is a Member and adopt their rule and policy frameworks to further these Objects;
- d) abide by, promulgate, enforce and secure uniformity in the application of the rules of swimming as may be determined from time to time by SA or FINA and as may be necessary for the management and control of Swimming and related activities in New South Wales;
- e) have regard to the public interest in its operations;
- f) further any other objects specified by the Committee; and
- g) undertake and/or do all such things or activities which are necessary, incidental or conducive to the advancement of these Objects.

4. MEMBERS

4.1 Members

The Members of the Club shall consist of:

- a) Individual Members; and
- b) Junior Members.

5. MEMBERSHIP APPLICATION

5.1 Application for Membership

An application for membership of the Club must be:

- a) Online via the prescribed website as notified from time to time by the Committee (or using any other form approved by the Committee), from the applicant or his/her nominated representative and lodged with the Club; and
- b) accompanied by the appropriate fee (if any).

5.2 Discretion to Accept or Reject Application

- a) The Committee may accept or reject an application, in its discretion, whether the applicant has complied with the requirements in clause 5.1 or not. The Committee shall not be required or compelled to provide any reason for such acceptance or rejection.
- b) Where the Committee accepts an application, the applicant shall become a Member. Membership shall be deemed to commence upon acceptance of the application by the Committee.
- c) Where the Committee rejects an application, it shall refund any fees forwarded with the application and the application shall be deemed rejected by the Committee.

5.3 Renewal

Membership will be for the period corresponding to the applicable application fee paid (for example, if the Committee has a full year application fee, and the applicant pays that fee, then membership will be for a full year, and so on). Members must renew their membership in accordance with the procedures set down by the Committee if they want to maintain their membership status.

5.4 Ceasing to be a Member

In addition to how a Member can cease to be a member under clause 8, if a Member does not renew his or her membership then he or she will cease to be a member.

6. REGISTER OF MEMBERS

6.1 Club to Keep Register

The Club shall keep and maintain a Register in which shall be entered (as a minimum):

- a) the full name, address and date of entry of each Member; and
- b) where applicable, the date of termination of membership of any Member.

Members shall provide notice of any change and required details to the Club within one month of such change.

6.2 Use of Register

Subject to the P&C, confidentiality considerations and privacy laws, the Register may be used to further the Objects, in such manner as the Committee considers appropriate.

7. EFFECT OF MEMBERSHIP

Members acknowledge and agree that:

- a) they shall comply with and observe these Rules and any determination, resolution or policy which may be made or passed by the Committee;
- b) by submitting to these Rules they are subject to the jurisdiction of the Club, the Area Association, SNSW and SA;
- c) These Rules are necessary and reasonable for promoting the Objects and particularly the advancement and protection of swimming; and
- d) they are entitled to all benefits, advantages, privileges and services of Club membership.

8. DISCONTINUANCE OF MEMBERSHIP

8.1 Notice of Resignation

- a) A Member may resign or withdraw from membership of the Club by giving one month's notice in writing to the Club.
- b) Once the Club receives a notice of resignation of membership given under clause 8.1 a), it may make an entry in the Register that records the date on which the Member ceased to be a Member.

8.2 Discontinuance for Breach

Membership of the Club may be discontinued by the Committee upon:

- a) breach of any clause of these Rules, including, but not limited to, the failure to pay any monies owed to the Club;
- b) failure to comply with any resolutions or determinations made or passed by the Committee or P&C; or
- c) the Member acting in a manner unbecoming of a Member or prejudicial to the purposes and interests of the Club or of swimming or so as to bring the Club or any Member or swimming into disrepute.
- d) Membership shall not be discontinued by the Committee under clause 8.2 a) without the Committee first giving the accused Member the opportunity to explain the breach, the failure or other action and/or remedy the breach, the failure or other action.
- e) Where a Member fails, in the Committee's view, to adequately explain the breach, failure or other action, that Member's membership shall be discontinued under clause 8.2 a) by the Club giving written notice of the discontinuance to the Member.

8.3 Member to Re-Apply

A Member whose membership has been discontinued under **clauses 8.1 or 8.2** may:

- a) seek renewal or re-apply for membership in accordance with these Rules; and
- b) be re-admitted at the discretion of the Committee.

8.4 Forfeiture of Rights

A Member who ceases to be a Member, for whatever reason, shall forfeit all rights in and claims upon the Club and its property and shall not use any property of the Club. Any Club documents, trophies, records or other property in the possession, custody or control of that Member shall be returned to the Club immediately.

8.5 Membership may be Reinstated

Membership which has been discontinued under this **clause 8** may be reinstated at the discretion of the Committee, with such conditions as it deems appropriate.

8.6 Refund of Membership Fees

Membership fees or subscriptions paid by the discontinued Member may be refunded on a pro-rata basis to the Member upon discontinuance.

9. SUBSCRIPTIONS AND FEES

The membership subscription (if any) and any fees or other levies payable by Members to the Club and the time for and manner of payment shall be as determined by the Committee.

10. COMPOSITION OF THE COMMITTEE

10.1 Composition of the Committee

The Committee shall be made up of that number of members as determined at any time by the P&C, and shall include a Swimming Convenor. The Swimming Administrator shall be a member of the Committee.

10.2 Appointment of Committee Members

The Swimming Convenor, Swimming Administrator, and all other Committee Members shall be appointed by the P&C.

10.3 Meetings of Committee

The Committee shall meet when convened by the Swimming Convenor and at times and places determined by the Swimming Convenor.

11. STATUS AND COMPLIANCE OF CLUB

11.1 Recognition of Club

The Club will seek to be a member of the Area Association and SNSW and seek to maintain its recognition by those bodies as the entity responsible for the delivery of swimming at the School. The Area Association and SNSW Constitutions shall continue to be so recognised and shall administer swimming in the local area.

11.2 Additional rules from SNSW

The Club and its Members shall seek to comply with the objects of the Area Association and SNSW and will conform to the Constitutions of those bodies.

12. RULES OF SWIMMING

All Club events shall be conducted under the rules of swimming applicable at SNSW events. Refer to nsw.swimming.org.au

13. SWIMMING SEASON AND EVENTS

13.1 Start and End of Season

The main season program will commence and conclude on dates determined by the Committee, such as to commence in the middle of school term 3 and conclude in the middle of school term 2 the following year.

13.2 Regular Races and Championships

The Club will have regular races and championships (such as Age Championship and Open Championships) as determined by the Committee. The races and championships shall be held at times determined by the Committee.

13.3 Other Events

The Club may have other swimming events, such as fund raiser events, social events, trials, gradings and any other events or functions as determined by the Committee.

13.4 Area Association Events

The Committee may arrange for, or co-ordinate, the attendance by Members at Area Association and SNSW meets and competitions.

14. REGULAR CLUB RACES

14.1 Regular Races and Roles

The Club may arrange regular races (e.g. the regular Seahorses Club Night). The Swimming Administrator will organise and co-ordinate the regular races and the Committee may appoint a Referee for any such races.

14.2 Strokes and Distances

The program for the season will consist of all competitive strokes over all distances.

14.3 Long Distances

The distance for the long distance swim will be 200m for freestyle, breaststroke, backstroke and butterfly.

14.4 One Entry per Swimmer

There may only be one entry per swimmer per stroke per distance per meet.

14.5 Race Programs

The Committee may prepare two race programs, such as one for October-December and another one for January-March.

14.6 Referee

Members must comply with the decisions made by the Referee at Club races, championships and other Club events.

14.7 Parent-Child Handicap Relay

One parent and one child of the same family may enter any parent-child relays. However, a parent may swim with another child of that same family in another drawn heat.

The Race: A time is entered on the entry sheet and the time swum must not be more than 4 seconds faster than the nominated time in order to proceed from the heat to the semi-final. During subsequent semi-finals and finals your previous time swum will be the new nominated time.

14.8 Fee for Club Nights

The Committee may require the payment of a fee, as determined by the Committee, to participate in Club races, Championships and other events.

15. STARTING TIMES – REGULAR RACES AND CHAMPIONSHIPS

15.1 Meets will be programmed to commence when determined by the Committee, such as at 5pm.

15.2 Entries for a Club event will close each Friday at 10am, unless:-

- a) the swimmer was accidentally omitted by an official; and
- b) vacant lanes are available and the swimmer's addition has the approval of the Referee or Swimming Administrator.

15.3 Late swimmers pursuant to Clause 15.2 will not be seeded to their entry time.

16. RECORDS

16.1 What is a record?

A record is the establishment of a performance which equals or eclipses the previous best on record.

16.2 Certificates

The Club may recognise a record of the Club by issuing a certificate signed by the Swimming Administrator, the Swimming Convenor or a Coach, provided that it has been established in accordance with these Rules.

16.3 Who can claim a record?

First and second claim Members of the Club can claim to have established a Club record if they have attended at least four Seahorses Swimming Club events in a season or the immediately prior season. A swimmer claiming to have established a Club record must be competing (and listed as competitor in the official results) as a Seahorses competitor.

16.4 Short course (25m) records

Club records can only be established at short course meets during:

- a) A Club meet (such as regular races);
- b) A Club Championship Event (open and age events) and at a Club Invitational Carnival; or
- c) A meet sanctioned by SNSW or SA.

16.5 Long course (50m) records

Club records can only be established at long course meets during:

- a) School carnivals, Zone carnivals, Area carnivals; or
- b) A meet sanctioned by SNSW or SA.

16.6 Categories for records

Club records can only be recorded in categories that are listed by the Committee from time to time.

17. VISITORS

17.1 Students and their siblings

Any School student, or any sibling of a School student, is welcome to swim at the Club's regular races (e.g. such as at the Seahorses Club Night) even though they are not a Member.

17.2 Visitors

Visitors from other clubs (and who are not students of the School, or the sibling of a student of the School) are welcome to swim in Club meets (except Championships) provided they are currently registered members with SNSW. Such other visitors require the approval of the Referee or Swimming Administrator before they are permitted to compete in Club events.

18. CHAMPIONSHIPS

18.1 When Age Championships will be held

Age Championships may be held at the time determined by the Committee (e.g. such as during the last 4 weeks of Term 1).

18.2 When Open Championships will be held

Open Championships are held when determined by the Committee, such as during Club Races through March.

18.3 Races at Championships

The Committee will determine the strokes and distances to be swum at all championships.

18.4 Determining Age Categories

Age qualification for Championships for the Club is to be taken as the age on the day of the event. For example, a Member who turns 8 on 27 February qualifies for the 8 year old division on and from that date, but if s/he turns 8 on 2 March the Member qualifies for the 7 year old division on any event on 27 February.

18.5 Eligibility for Championships

Eligibility to compete in any Club Championship event requires that the swimmer:

- a) be a paid Member of the Club; and
- b) has competed in at least eight (8) Club meets in the Swimming Year. However:
- c) the number of swims may be reduced to 7 if a Club meet within six weeks of the start of the championships be abandoned or cancelled because of pool closure;
- d) if a Club Member has competed in an SNSW or Area Association championship during the Swimming Year two of these swims may be added to make up the 8 swims for Open Championships only; and
- e) the Committee may otherwise permit a child to swim (e.g. if the child is on a wait-list and there is available space at the championship).

18.6 One Entry per Swimmer

There may only be one entry per swimmer per stroke per distance per meet.

18.7 Acknowledgements

Acknowledgement is given for 1st, 2nd and 3rd in each event. The first claim Seahorses swimmer is always placed 1st, 2nd or 3rd.

18.8 Timing of Events and Referee

All championships will be swum as timed finals. Members must comply with the decisions made by the Referee at championships events.

18.9 Perpetual Trophies

- a) Perpetual trophies cannot be won outright by any swimmer. All perpetual trophies shall be returned to the Swimming Administrator before 1st March each year, or upon demand by the Swimming Administrator or an order from the Committee.
- b) All trophies must be returned in good condition. The holders of trophies shall be held responsible for the same whilst in their possession and shall be liable for full replacement value of the trophies damaged or lost whilst in their possession.

19. MISCELLANEOUS

19.1 In all Club events, other than Championships, boys and girls may compete together.

19.2 All protests must be made to the Referee not later than 30 minutes after the conclusion of the event. When the reason for a protest is known before the event the protest shall be lodged before the signal to start is given.

19.3 Swimmers entering Area Association Championships are to consult with a Coach or the Swimming Administrator regarding qualifying times. In the event a swimmer is unable to swim after being selected in a relay team, the swimmer must promptly notify a Coach or the Swimming Administrator so that there is time for a replacement relay member to be selected and notified.

19.4 The Club shall bear the expense of relay entry fees of Members selected to represent the club at Area Association and State Club Relays.

19.5 All Club meets must be swum at the time and place advertised, except where the Swimming Convenor, the Referee or the Swimming Administrator stop or cancel a meet due to the weather or as a result of other circumstances.

19.6 In the event a meet is stopped it shall be deemed to have been cancelled and shall not be re-swum. A Championship event or series of events however, may be re-swum at a date decided by the Committee. The number of swims required for Club championships (refer 18.4) will be reduced by the number of meets cancelled. For example, if two meets are cancelled, the number of swims required to qualify for the championships will be 6 ie. 8 minus 2.

19.7 Where such circumstances inhibit the running of Meets for some time (ie weeks or months) the Committee may decide on what suitable alternative pools are available. Certain changes may be made to the program if the time granted to run the meets is shortened.

19.8 In the event of anything occurring within the scope of these Rules, the Committee shall deal with it at its discretion subject to the Constitution of SNSW.

End.